

Quincy Preserves

Private Home Façade Program Guidelines

I. Program Objectives

The intent of this program is to promote the continued revitalization of private homes within the Historic Districts of Quincy, Illinois by:

- A. Restoring period architectural design details and characteristics of building facades and
- B. Correcting property maintenance code violations related to building facades.

II. Eligibility

A \$1000 matching grant award will be made available for private home facades located within the Historic Districts of the City of Quincy, IL. Eligibility for the program will be determined by the Quincy Preserves, Inc. Façade Committee here after referred to as the Façade Committee.

A. Location

To be eligible for consideration, a structure must be located within one of Quincy's National or Local Historic Districts, Quincy's East End Historic District, South Side German Historic District, Quincy's Northwest Historic District, Downtown Quincy Historic District, Park Place Historic District, Zwick Row Historic District, Brewery Area Local Historic District or the South Side Bungalow Local Historic District. Significant historical architectural residences outside these designated boundaries may be considered by the Quincy Preserves Façade Committee and Board of Directors.

B. Architectural or Historic Significance

Preference will be given to Quincy Preserves plaqued structures of local architectural or historic significance as determined by the Façade Committee and to residences Landmarked by the Quincy Preservation Commission. Properties lacking architectural or historic significance may be deemed eligible for the program if the proposed changes will create a façade typical of the time period in which the building was constructed, if between 1830 to 1950. The Façade Committee shall determine building eligibility under façade re-creation provisions.

C. Membership

Homeowners/Applicants must be a paid member of Quincy Preserves for at least 12 months prior to the date of their application. Priority preference will be given to applicants who commit in writing to open their home for one of Quincy Preserves Tours following completion of the granted project.

D. Residence

Preference will be given to homes that are the primary residence of the applicant.

III. Eligible Work Items

- A. The following are among the types of exterior improvements for loans/grants:
1. Restoration of original windows/doors to the time period of original construction and/or appropriate replacement work.
 2. Structural stabilization of home that would include repair to brick or stone foundation, tuck-pointing of foundation, stabilization of footings, supports or piers.
 3. Restoration of exterior walls that would include tuck pointing, replacing or repairing stone or brick, replacing or repairing wood siding or shingles. Paint removal and application.
 4. Restoration of original architectural details or accents such as brackets, friezes, corbels, carved stone, wood or brick work or appropriate replacement work.
 5. Restoration of external structures attached to the house such as porches, balconies, porte-cocheres; front, side and rear entryways. This would include repairs to railings, columns, floors and ceilings.
 6. Restoration of roof, soffits and fascia not covered by insurance. Original guttering repairs and restoration would also be eligible.
 7. Chimney restoration and stabilization not covered by insurance.
 8. Any sandblasting must have prior approval from the Illinois Historic Preservation Agency (IHPA).
- Those projects covered by insurance such as fire, water or storm damaged cases are not eligible for funding from this program.

IV. Approval Process

- A. Applications will be available online at www.quincypreserves.org. Applications must be submitted in writing and mailed to P.O. Box 1012 Quincy, IL 62306 or by email to info@quincypreserves.org.
- B. The Façade Committee will review the applications and tentatively approve the grant or deny the application. (If funds are not available, the applicant will be notified in writing.)
- C. This recommendation will go to the full board of directors of Quincy Preserves for their approval.
- D. Upon approval, a 12 month funding reservation commitment is established. The applicant must sign a façade grant agreement. At this time one half of the money will be issued. When the project is completed the final half of the money will be issued. If the project is not completed in this period the Façade Committee's commitment will be released and the applicant will be required to repay the first half of the grant.
- E. The Façade Committee reserves the right to recall a grant if any of the eligibility requirements are violated.
- F. The Façade Committee will score each application using the attached score card. The highest ranking scores will be funded until the funding is exhausted. Applicants will be mailed letters of notification.
- G. Applications may include more than one project for the grant that would total \$1000.
- H. Applications will require detailed photos of the area being restored. Members of the Façade may elect to meet with the home owner at the home to view the area as well.
- I. Estimates for work being performed by a contractor need to be included with the application along with any drawings or print outs of planned work. If the homeowner is doing the work themselves a detailed project supply list will need to be provided.

V. Deadlines

- A. Application Period – Application deadlines are March 31, June 30, September 30 and December 31 as funds exist.

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Private Home Façade Program Scorecard

May 16, 2017

Prioritizing Projects

Priority Ranking Criteria

- | | |
|--|-------------|
| 1. Geographic Location | |
| ○ Within the Adams County, IL | 0 pts |
| ○ Within the City of Quincy, IL | 5 pts |
| ○ Within a Historic District | 10 pts |
| 2. Historic or Architectural Significance | |
| ○ Non-Contributing structure to Historic District | 0 pts |
| ○ Contributing structure to Historic District | 5 pts |
| ○ Plaqued by National Register, Preservation Commission or Quincy Preserves | 10 pts |
| 3. Quincy Preserves Home Tour Participation | |
| ○ Has participated in Home Tour in past 3 years | 5 pts |
| ○ Has signed contract to participate in Home Tour upon completion of project | 10 pts |
| 4. Demonstrated Need | |
| ○ Home had significant deterioration through no fault of current owner | 10 pts |
| 5. Meets Guidelines to restore to original as much as possible | 10 pts |
| Possible 50 points maximum | _____ Total |

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Private Home Façade Program

Application

Application deadlines are March 31, June 30, September 30 and December 31 as funds exist.

Date of Application _____ Application Number _____

Applicant

(Please print Last, First name and Social Security #)

Applicant(s)

(Please print Last, First name and Social Security #)

Address _____

(Number, Street, Apt. #)

City _____ State _____ Zip _____

Phone Number (s): Home _____ Cell _____ Work _____

Signature of Applicant (s)

Address of property for grant _____

Legal Description (attach continuation if needed) _____

Verification of Title (Attorney's Opinion, Commitment or Update Attached

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Title Holder Name and Address (if not applicant):

(Last name/First name) Please print

(Number/Street/ Apt. #)

(City/State/Zip)

Phone: Home _____ Cell _____ Work _____

Signature of Title Holder: _____

Description of Proposed Work: (Attach explanation sheet(s), plan and photographs)

Amount requested \$ _____

Façade Restoration Cost \$ _____

Amount of private investment for
Interior and additional rehabilitation \$ _____

Participation in Home Tour Agreement

Upon completion of the above stated project I agree to open my home for Quincy Preserves Home Tour within the following year.

Signature of Home Owner _____

Date signed _____

Projected completion date _____